

SYRACUSE CITY SCHOOL DISTRICT

Jaime Alicea, Superintendent of Schools

## John T. Roberts PreK-8 School

John Devendorf, Principal

September 3, 2020

Dear Roberts Middle School,

Welcome back to the 2020-2021 school year!

On Monday, September 14<sup>th</sup> and Tuesday, September 15<sup>th</sup> Middle School students should follow the schedule below. Students will be receiving live instruction through a Microsoft Teams meeting on important information they will need to navigate virtual learning. To access the meeting students will need to login to Canvas on Monday and open their course called SEL.

## Videos for logging into Canvas:

- Canvas on a tablet or smart phone: <a href="mailto:bit.ly/scsdhomecanvas1">bit.ly/scsdhomecanvas1</a>
- Canvas on a computer: <u>bit.ly/scsdhomecanvas2</u>

## Logging into Canvas:

- 1. Use Chrome! Canvas does not work in Internet Explorer
- 2. Open the SCSD Homepage, navigate to Library Links and open Clever
- 3. Log into CLEVER using your SCSD username and password
- 4. Click on the Canvas App ------



## Schedule for Monday 9/14/20 and Tuesday 9/15/20:

8:40 AM – 10:00 AM	<ul> <li>Log in to your Canvas account through Clever</li> <li>Find your SEL course and open the course.</li> <li>On the Home page you will find a link to join your teacher in a live meeting.</li> </ul>
10:00AM – 2:40PM	<ul> <li>During this time you will work independently on assignments in your Canvas SEL course.</li> <li>You should also make time to take a break and have lunch!</li> </ul>
2:40PM – 3:40PM	• Return to your Canvas SEL course and join the live meeting again.

It is our goal that families are familiar and comfortable with the technologies your students will be utilizing during remote learning. Therefore we will be dedicating the 14<sup>th</sup> and 15<sup>th</sup> to resolve any functionality questions and concerns with Canvas and Microsoft Teams that students and families may have. Students can access their schedules through the SchoolTool Home Portal at this time. We will also be providing students with their daily class schedules on the 14<sup>th</sup> during their morning SEL.

We look forward to seeing you all on Monday,

John Devendorf, Principal