

STEP: Success Through Early Prevention

Request Packet for Classroom Climate & Management Consultation

Classroom teachers or school teams may request consultation, assistance in completing a classroom climate assessment and developing an action plan to support classroom management.

A request for Classroom Climate and Management Consultation is appropriate when:

- Teachers want strategies to cultivate a safer classroom environment, foster meaningful teacher-student relationships and reduce negative student behaviors.
- School or classroom discipline data indicate a need for targeted best-practice behavioral strategies and interventions.
- PBIS universal systems, data and practices are in place, and administration is ready to strengthen and support the delivery, execution and outcomes of Tier II/III behavioral interventions.

Contact Community Services, Inc.
6311 Court Street Road
East Syracuse, NY 13057
www.contactsyracuse.org

Susan VanCamp
svancamp@contactsyracuse.org
315-251-1400
315-251-2218 (fax)

What to expect

Our STEP staff will review your form. If it is incomplete, we will contact you and help you fill it out. Once the form is complete, we can begin our classroom observations and meetings with the school team.

We will try to schedule the first classroom observation within one week and the first school team meeting within two weeks to talk about school concerns, review initial classroom observations, and complete a focused teacher/staff interview.

The consultation period is usually about 12 weeks, but we will continue to be available for follow-up throughout the school year.

Our behavioral specialist can provide you with more detailed policies and procedures upon request or at your first team meeting.

**Instructions for
STEP Classroom Climate and Consultation Request Packet**

School team: Please complete pages 4-5

Teachers: Please complete page 6

Save documents to your computer to fill them out.
Please submit school team and teacher forms together.

Print out and mail to:

**Susan VanCamp, Director School Services
Contact Community Services
6311 Court Street Road
East Syracuse, NY 13057**

Or fax to:

**Susan VanCamp
315-251-2218**

Or email as an attachment to:

svancamp@contactsyracuse.org

Request for Classroom Climate and Management Consultation

School team: Please complete pages 4-5

Name of School: _____

Name of Classroom Teacher: _____ Room Number: _____

School Contact Person: _____ Contact Person's Phone Number: _____

School Staff to be included in any communication from STEP: _____

Presenting Classroom Concerns:

Current Classroom Management System:

Please describe your school building's current level of implementation of PBIS:

Teacher Classroom Climate & Management Form
Classroom teacher: please complete p.6

Name of Teacher completing this form: _____ Date: _____

What are your concerns regarding climate and management within your classroom?

Please describe your current classroom management system.

Is your use of this system consistent?

Do you feel as if you need additional supports in modifying your current classroom management system to make it more effective?

Have you received support and assistance from your school staff in addressing concerns regarding classroom climate and management? **Yes** **No**

Please explain. _____

What kind of supports are you interested in receiving to assist you in improvement of classroom climate and management? _____

I, _____, agree with the need for behavioral consultation from the STEP Team to assist in improving classroom climate and classroom management within my classroom. I also agree to be a participant in this consultative process.

(PRINT NAME)

(SIGNATURE)

(DATE)